



Meadowcroft News

4th September 2026

Dear Parents and Carers,

Welcome Back! It has been lovely to see everyone back this week. The children have settled in well and we look forward to welcoming our new Hedgehogs next week.

Meet the Teacher

We would like to offer parents the opportunity to meet their child's new teacher and see the classroom. Please see timetable. If you are unable to make this time – please contact the office or take a moment to talk to the teacher at the end of the day.

Year 5 - Elm	3pm - Monday 7 th September
Year 4 – Beech	3pm - Tuesday 8 th September
Year 3 – Willow	3pm - Wednesday 9 th September
Year 1 – Foxes	3pm - Thursday 10 th September
Year 2 – Badgers	3pm - Friday 11 th September

P.E. Timetable

Please see PE timetable for this year. Children are expected in their PE kit on those days.

Reception - Hedgehogs	Tuesday and Friday
Year 1 – Foxes	Wednesday and Thursday
Year 2 – Badgers	Wednesday and Friday
Year 3 – Willow	Monday and Tuesday
Year 4 – Beech	Monday and Thursday
Year 5 - Elm	Tuesday and Thursday

PE Kit:

Meadowcroft Branded Sky Blue T Shirt

Navy Blue Sports Shorts

Meadowcroft Branded Navy Hoodie

Plain Navy Joggers

Plain White or Black Trainers

Medication Reminder – Please can all medication come through the Office.

Attendance - Your child's attendance is really important. Any time off school has an impact on their education and well being and so it is carefully monitored. Should you need to request a planned absence please contact the office. Any unplanned absences should be reported by 9am on each absent day. Our admissions and attendance officer is Mrs Margetts.

Clubs - I know many of you are waiting for a clubs list for the Autumn term. Clubs will start WC 14th September and a list will come out as soon as possible next week.

NO Mobile Phones or Vapes - Please can we remind you that you need to put your phones away once you enter the school site. Also – vaping on site is strictly prohibited.

TERM TIME HOLIDAYS
IMPORTANT INFORMATION FOR PARENTS

ATTENDANCE MATTERS!
Every day in school counts towards your child's learning, progress and friendships.

CAN I TAKE MY CHILD ON HOLIDAY DURING TERM TIME?
NO – holidays during term time are not authorised.
Schools are only allowed to grant leave in exceptional circumstances.

WHAT HAPPENS IF I TAKE MY CHILD OUT OF SCHOOL?
The absence will be recorded as unauthorised.
You may be issued with a Penalty Notice (fine).
Your child's attendance could be affected. (Below 90% = Persistent Absence)

PENALTY NOTICE INFORMATION
£80 per parent, per child (if paid within 21 days)
£160 per parent, per child (if paid within 28 days)
Applies when a child has 5 or more days of unauthorised absence.

WHY DOES IT MATTER?
Lost learning time
Missed friendships and experiences
Falling behind in lessons

WHAT SHOULD I DO INSTEAD?
Plan holidays during school holidays.
Check term dates in advance.

NEED TO REQUEST LEAVE?
Speak to the school office BEFORE making any arrangements.

EVERY DAY COUNTS – THANK YOU FOR YOUR SUPPORT!
These rules are in place to support all children to achieve the best possible education and to promote fairness for every pupil.

THANK YOU



Friends PTA Meeting

21st September 7pm - All Welcome

As our school grows, we are looking to formalise our PTA. We have a fantastic set of current volunteers but we need to create a committee with elected officers and adopt a more formal constitution. We are already members of an organisation that will guide us through this and I would encourage anyone interested to get in contact and I can send out further information. We will be looking for a Chair, Vice-chair, Treasurer and Secretary as well as committee members. If you are interested in one of these roles, please contact the office by way of an email with the title PTA before 18th September. Even if you are not interested in a formal role - please come along to show your support and meet your new committee.



Chair/Co-Chair

- A good leader who brings the committee together
- Should be confident, calm, friendly and approachable, but assertive and firm when needed
- Supervises and delegates tasks to ensure they are completed
- Manages the committee to ensure they work collaboratively and cohesively
- Liaises with school leadership and governor teams
- Ensures all members follow the constitution and policies
- Good communication and organisational skills
- Represents the whole committee on occasions open mornings, welcome events and more



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Treasurer/Co-Treasurer

- A good head for numbers
- Good mathematical and logistical skills
- Keeps accounts in a clear and concise manner
- Follows any financial or expenses policies
- Provides accurate, up-to-date reports
- Manages the PTA bank account with other signatories
- Completes the Charity Annual Return with the Chair



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Vice Chair

- Supports the Chair in their job role and task list
- Should display all the qualities of a Chair
- Deputises for the Chair in their absence
- Would step into the Chair role, should it become vacant between AGMs



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Secretary/Co-Secretary

- Good organisational and communication skills
- Manages the day-to-day communications of the association
- Manages the association's correspondence
- Produces minutes for each meeting
- A good listener and record keeper





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Traffic and Parking – Please help to reduce the congestion as much as possible outside school by **parking considerably** and avoiding the area directly in front of the school if possible. Please be considerate by **not parking in a way that blocks the neighbours' driveways**.

Please do not stop in the road to let your child out of the car – this causes congestion.



As we will continue to use the MUGA for break and lunchtimes, plain black or white trainers will be needed for school in September please - these can be worn all day or brought in to change into on non PE days.

End of day arrangements – We have a duty to safeguard children in our care. An important part of this is considering how to ensure that pupils arrive and leave our premises safely. We would like to remind parents that we are only able to **release children at the end of the day to an adult** unless alternative arrangements have been agreed.

Playtime and afterschool snacks – Many children bring in a snack for breaktime and to eat before they attend an after-school club. We would like to remind you that these snacks should be a healthy option for example:

- Vegetable sticks – such as celery, cucumber, peppers or carrot, a range of colour ensures different vitamins and minerals.
- A piece of cheddar cheese or babybel
- A piece of fresh or dried fruit (if you are sending grapes these should be halved)
- Cereal bar or healthy homemade snack – e.g. flapjacks or other oat/wholegrain based snack.

These must be nut free. Items brought into school should be carefully checked by you, to ensure this. Meadowcroft has pupils who are severely allergic to a range of nuts.



Lunchbox sweet choice – Please can we also remind you that sweets and chocolate bars are not allowed in lunchboxes or as snacks. Chocolate covered biscuits are a good alternative – if you can buy it in the biscuit aisle, it is OK if it is in the sweet section then it is not allowed.

Dropping Children when the Gate is Closed – Children **must** be escorted to the door and received by an adult when the gate is not manned by a member of staff. Gates are manned and open between 8.30am – 8.40am and 3.15pm – 3.25pm. Outside of these times children must be accompanied by an adult. This includes dropping to breakfast Club.



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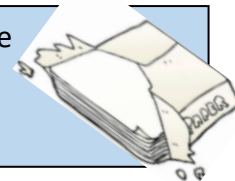
DATES FOR YOUR DIARY 2026/27

WC - 7 th September	Meet the teacher 3pm - see timetable above
Wednesday 16 th September	Reception - Hedgehogs welcome meeting 2.30pm
Monday 21 st September	Friends PTS - meeting and committee election
Wednesday 30 th September	Reading and Phonics information for Hedgehog parents
19 th - 30 th October	Half Term
Tuesday 3 rd November	Parents Evening
Thursday 5 th November	Parents Evening
Wednesday 9 th December	Whole School trip to Pantomime

2026/27 – Term Dates and INSET days

Autumn Term	Tuesday 1 st September - 18 th December
1 st September	INSET
2 nd September	INSET
Half Term	19 th - 30 th October
Spring Term	4 th January – 25 th March
4 th January	INSET
Half Term	15 th – 19 th February
Summer Term	12 th April – 28 th July
Half Term	31 st May – 4 th June
28 th June	INSET
28 th July	INSET

We are always grateful to receive reams of A4 paper and boxes of tissues for the children if you would like to donate either of these please drop them into the office.



CONTACT US

If you have any queries, concerns or your details have changed please contact us:

✉: info@meadowcroft.surrey.sch.uk

☎: 01932 561419

✉: Little Green Lane, Chertsey, KT16 9PT

For information and news please visit our website:

🌐: www.meadowcroftprimaryschool.co.uk